CANCELLATION POLICY for Surgery

Surgery scheduling requires careful planning and coordination between our office, the Surgery Center and their operating room staff, as well as the anesthesiologist. In addition, surgical medical instrumentation is prepared and sterilized for each individual procedure. Therefore, please understand the importance of respecting our "Two Week Cancellation Policy" which entails the following:

- Cancellation 8-14 days prior to your procedure date will result in a 35% loss of all fees
- Cancellation 7 days or less from your procedure date will result in 50% loss of all fees
- Cancellation 1 day or less from your procedure date will result in 100% loss of all fees

Payment for surgery (which includes the surgeon's fee, the hospital fee, and the anesthesia fee) must be received in full by certified check or credit card, two (2) weeks prior to your surgery date. In addition, the \$500 reservation deposit is <u>non-refundable</u>.

Thank you for your cooperation and understanding in this matter,

Ryan S. Hoffman, MD FACS